

# CCCMA BOARD MEETING

September 15, 2022

8:00-9:30 am

## Minutes

A. CALL TO ORDER & INTRODUCTIONS (Jenn Ooton)

Jenn Ooton, President Elect, called the meeting to order at 8:02 a.m.

Attendees: Heather Balsler, Jane Brautigam, Pam Davis, Austin Good, Alisha Janes, Clint Kinney, Jennifer Ooton, Dawanta Parks, Scott Trainor

Staff: Mary Ann Attridge

B. MEMBERSHIP COMMENT & INVITED GUESTS (Jenn Ooton)

Lynn Phillips, ICMA Senior Program Manager for Veterans, Coaching, and Scholarships Programs provided information on the ICMA Veterans Hiring Event entitled “Local Government - The Best Career You Never Heard Of”. The event will take place on November 9 at the Fort Carson Elkhorn Conference center from 10:00 am – 2:00 pm.

C. CONNECTION BEFORE CONTENT (Jenn Ooton)

D. CONSENT AGENDA (Jenn Ooton)

- 1) Approve meeting minutes from August 4, 2022
- 2) Accept the August 2022 Financial Statement: Balance, Checks, YTD

Clint Kinney moved to approve the Consent Agenda. Austin Good seconded the motion. The motion passed unanimously.

E. DISCUSSION/ACTION ITEMS

1) Membership Fee Communication Strategy & Draft Message

Mary Ann Attridge presented the draft Membership Fee Communication Strategy and first newsletter message. The Board reviewed and agreed with the approach.

2) 2023 Nominating Committee Update

Jenn Ooton updated the Board on the 2023 Nominating Committee and election schedule.

3) Review Draft Bylaws

Jane Brautigam presented the draft revisions to the Bylaws. The following suggestions were noted for the next draft:

Article 2.0 - add language to be inclusive of “other local government positions” such as a district. Clarify definition of “Affiliate” and “MIT”.

Section 4.1 - delete a typo, the end parenthesis

Section 4.2 - delete reference to President serving as CEO

Section 6.1.5 - move to 4.2, add language that Executive Director will serve as CEO

Section 6.1.6 - The Past President will serve on the committee, but not as Chair.

4) Discuss 2024 Conference Notes and RFP Responses

Mary Ann updated the Board on the responses to the RFP for the 2024 Conference location as well as notes on this topic from the current Conference Committee. Pam Davis noted that an additional aspect to consider for the conference location is the walkability related to social opportunities. The Board also noted that the space should be able to accommodate everyone at one time for keynote speakers, etc. The Board supported site visits in Pueblo and Colorado Springs with comparisons to Glenwood Springs.

5) ACCA Update

Mary Ann provided an update on steps being taken to advance the partnership between CCCMA and ACCA. A jointly hosted webinar is planned for November 2 and a Memorandum of Understanding about how best to partner in the future will be drafted.

F. STAFF AND COMMITTEE REPORTS/UPDATES

1) COVLG Update

Dawanta Parks described the upcoming ICMA Veteran career event on November 9 and the need for community participation and swag. He mentioned preparing a Veterans Day video similar to 2021 and is engaged in the planning process for 2023.

2) CWLG Update

Alisha Janes commented on the successful “Rock the River” networking event and consideration of doing it again next year. She also mentioned the idea of organizing a ski day in Winter Park.

- 3) Emerging Managers Update  
Austin Good shared information on the planned Emerging Managers Workshop with a Happy Hour on October 27 on the Auraria Campus.
- 4) DEI Update  
Scott Trainor shared that the DEI Committee planned to regroup and were interested in learning more about the ICMA toolkit.
- 5) Senior Advisors Update  
Jane Brautigam shared the recent connections made across the state.

G. NEXT MEETING: October 20  
The next meeting is scheduled for October 20 from 8-9:30 a.m.

H. ADJOURNMENT  
Jenn Ooton adjourned the meeting at 9:30 a.m.