

CCCMA BOARD MEETING

July 10, 2025

9:00 - 10:00 am

Minutes

A. CALL TO ORDER & INTRODUCTIONS

Jennifer Hoffman, CCCMA President-Elect, called the meeting to order at 9:03 a.m.

Attendees: Mike Bennett, Jane Brautigam, Arielle Cronin, Jennifer Hoffman, Gloria Kaasch-Buerger, Travis Machalek, Allison Scheck, Kara Silbernagel, John Trylch, Rupa Venkatesh

Staff: Mary Ann Attridge

B. MEMBERSHIP COMMENT & INVITED GUESTS

C. CONNECTION BEFORE CONTENT

The Board shared their thoughts on what they were looking forward to in the next week.

D. CONSENT AGENDA

- 1) Approve Meeting Minutes from June 12, 2025
- 2) Accept the June 2025 Financial Statements: Balance, Checks, YTD

Travis Machalek moved to approve the Consent Agenda. Gloria Kaasch-Buerger seconded the motion. The motion passed unanimously.

E. DISCUSSION/ACTION ITEMS

- 1) Senior Advisor Response to Julia Novak, ICMA re: Code of Ethics (Jane Brautigam)

Jane Brautigam shared the Senior Advisor response to ICMA's reply in regard to the Code of Ethics issue. She stated the Senior Advisors will wait for the regional meetings to be scheduled on the matter. She also expressed gratitude to the Board for their continued support.

- 2) Manager's Role in Community Leadership - Final Report (Jennifer Hoffman)

Jennifer Hoffman provided the context for the "Manager's Role in Community Leadership" and reviewed the content of the Final Report.

F. STRATEGIC PRIORITY CHECK IN

1) Mission/Vision/Values (John, Rupa, Arielle)

John Trylch shared the proposed draft Vision Statement. The Board commented that the draft reflects previous Board conversations, is welcoming, and embraces all members, while also providing a foundation for future work plans without revising the current strategic plan. The Board of Directors expressed significant thanks to the subcommittee for their work.

The Board discussed next steps which included first sharing with the other CCCMA Committees for feedback, beyond wordsmithing. Following the review by the Committees, the membership will be asked for up to 60 days to review the draft and comment on whether anything is missing. The intention would be for the Board to adopt the draft Vision Statement in October or November.

2) Business Cycle Documentation, Including Onboarding Cycle, Meeting with Committees (Setting Priorities) and Budget Adoption (Jennifer)

An update was not provided.

3) Rebranding & Communications (Nathan)

Mary Ann Attridge shared that she recently received a bid to update the website and it will be shared with the Board soon.

4) MIT Program (Travis, Gloria)

An update was not given.

5) Long-Term Financial Stability (Nathan, Gloria)

Mary Ann shared that Colorado Salary Data will be reviewed to draft a revised approach to the membership fee schedule similar to the Arizona and Texas models.

G. COMMITTEE REPORTS/UPDATES

1) COVLG Update

John Trylch shared that the COVLG Committee will meet on the first Thursday of the month at noon. The first meeting will focus on structuring a work plan.

2) Emerging Managers Update

Arielle Cronin updated the Board on the plans for Summer Camp on July 17-18 in Lone Tree with the theme "Into the Wild."

3) Senior Advisors Update

Jane Brautigam reviewed the 2nd Quarter Senior Advisor Contact data.

4) DEI Update

Rupa Venkatesh shared information on the “Guide to CCCMA” document. She also updated the Board on the DEI Committee’s work with other universities including opportunities for fellowships.

5) CWLG Update

Mary Ann Attridge provided the details for the next CWLG event scheduled for August 1. This event will include a rim hike on the Grand Mesa and winery tour in Palisade.

H. NEXT MEETING

The next Board of Directors meeting is scheduled on August 14, 2025.

I. ADJOURNMENT

Jennifer Hoffman adjourned the meeting at 9:54 a.m.