

CCCMA BOARD MEETING

December 3, 2024

8:00 - 9:00 am

Minutes

A. CALL TO ORDER & INTRODUCTIONS

Travis Machalek, President, called the meeting to order at 8:03 a.m.

Attendees: Jane Brautigam, Arielle Cronin, Nathan Johnson, Gloria Kaasch-Buerger, Carly Lorentz, Travis Machalek, Jenn Ooton, Kara Silbernagel, John Trylch, Rupa Venkatesh

Staff: Mary Ann Attridge

B. MEMBERSHIP COMMENT & INVITED GUESTS

C. CONNECTION BEFORE CONTENT

The Board members shared thoughts on their favorite movie.

D. CONSENT AGENDA

- 1) Approve Meeting Minutes from November 14, 2024
- 2) Accept the November 2024 Financial Statements: Balance, Checks, YTD

Nathan Johnson moved to approve the Consent Agenda. Gloria Kaasch-Buerger seconded the motion. The motion passed unanimously.

E. DISCUSSION/ACTION ITEMS (Travis Machalek)

- 1) 2025 Election Update (Nathan Johnson)

Nathan Johnson shared the 2025 Election outcome with the Board.

- 2) Discuss and Approve Executive Director Performance Evaluation (Executive Session) & Authorize President to Negotiate Agreement

The Board of Directors commenced an Executive Session at 8:10 a.m. to discuss the Executive Director Performance Evaluation and resumed the regular meeting at 8:24 a.m. The Board of Directors shared positive comments with Mary Ann Attridge, Executive Director. Mary Ann responded and shared how grateful she is to work for CCCMA, the Board of Directors and the membership.

The Board of Directors shared the following focus areas for 2025:

- a) Continue to strengthen relationships between committees.
- b) Continue to work on the long-term financial stability of CCCMA.

- c) Continue to work on the project to connect with non-member local governments.
- d) Continue to refer members who may need assistance to Senior Advisors.

Jenn Ooton moved to approve the Executive Director performance evaluation and authorize the President or President-Elect to negotiate and approve a 2025 employment agreement with Mary Ann Attridge. Nathan Johnson seconded the motion. The motion passed unanimously.

3) Approve Regional Vice President Nomination

Michael Penny provided his career background with the Board of Directors, including being the first Manager of the Year in 2009 as well as the Past President of CCCMA and CML. He added that he is passionate about supporting emerging leaders and has stayed active on CCCMA's Conference Committee and the Art of Management Committee. He also remains very supportive of CCCMA's partner relationships. Further, Michael shared that he continues to stay involved with ICMA and has contributed to the Credentialing Committee, Governance & Policy Committee, served as the CCCMA representative to the Pittsburgh Conference Committee, as well as the Reimagined Conference Committee and Nominating Committee. He said he would be honored to have the support of the Board.

Carly Lorentz moved to approve the nomination of Michael Penny as a Regional Vice President. Nathan Johnson seconded the motion. The motion passed unanimously.

4) Approve 2025 Fund Financial & Fees, Review 2025 Draft Proposed Budget, 2025 Partnership Update

Mary Ann Attridge shared the financial information with the Board and added that the Executive Committee met and reviewed the revised approach to the membership fees.

Jenn Ooton moved to approve the 2025 Fund Financial & Fees and the 2025 Draft Proposed Budget. Nathan Johnson seconded the motion. The motion passed unanimously.

F. COMMITTEE REPORTS/UPDATES

1) COVLG Update

There was not a COVLG update this month.

2) Senior Advisors Update

Jane Brautigam stated the Senior Advisors were assisting with many issues across the State.

3) Emerging Managers Update

Arielle Cronin shared her appreciation to Carly Lorentz and the City of Golden, as well as Jane Brautigam and Michael Penny for their support and assistance with the Emerging Managers Fall Workshop.

4) DEI Update

Rupa Venkatesh said the DEI Committee would be holding the 2nd Annual DEI Retreat in January.

5) CWLG Update

Mary Ann Attridge provided a brief update on the International Women's Day Luncheon scheduled for Thursday, March 6 in Broomfield and Montrose.

G. NEXT MEETING:

The next Board of Directors meeting is scheduled for January 9, 2025.

H. ADJOURNMENT

Travis Machalek adjourned the meeting at 8:58 a.m.