

# CCCMA BOARD MEETING

December 14, 2023

9:00 - 10:00 am

## Minutes

### A. CALL TO ORDER & INTRODUCTIONS

Travis Machalek, President-Elect, called the meeting to order at 9:02 a.m.

Attendees: Jane Brautigam, Heather Geyer, Arielle Hodgson, Jennifer Hoffman, Alisha Janes, Clint Kinney, Travis Machalek, John Trylch, Rupa Venkatesh  
Guests: Elyse Ackerman-Casselberry, Mike Bennett, Nathan Johnson  
Staff: Mary Ann Attridge

### B. MEMBERSHIP COMMENT & INVITED GUESTS

### C. CONNECTION BEFORE CONTENT

All of the current and 2024 Board members introduced themselves.

### D. CONSENT AGENDA

- 1) Approve Meeting Minutes from November 9, 2023.
- 2) Accept the November 2023 Financial Statements: Balance, Checks, YTD

Clint Kinney moved to approve the Consent Agenda. Alisha Janes seconded the motion. The motion passed unanimously.

### E. DISCUSSION/ACTION ITEMS

- 1) Approval of Proposed 2024 Budget, Draft Fees and Draft 2024 Fund Balance

This item was discussed at the November 9 meeting and there was no further comment.

Heather Geyer moved to approve the budget, draft fee increase and the 2024 Fund Balance. Clint Kinney seconded the motion. The motion passed unanimously.

- 2) Discuss Manager's Role in Community Leadership (Resource to Review: [Here](#))

This item was moved for discussion to February or March, 2024.

F. COMMITTEE REPORTS/UPDATES

1) COVLG Update

John Trylch shared that the keynote option for the 2024 Conference was not available. He provided an update on the COVLG Month of Service and said he would like to do it again in 2024.

2) Senior Advisors Update

Jane Brautigam noted that activity generally declines this time of year for the Senior Advisors. She said Charles Ozaki met with the University of Colorado Denver School of Public Affairs students and Greg Schulte completed being the Interim City Manager in Pagosa Springs.

3) Emerging Managers Update

Arielle Hodgson informed the Board that there are a few new members to help with the 2024 Summer Camp planning.

4) DEI Committee Update

Rupa Venkatesh updated that Jenn Ooton and Pam Davis attended the last DEI Committee meeting and shared information about the ICMA Ideals document. She also noted that the DEI Committee scheduled a Retreat on January 12 and planned to have a session at the 2024 Conference.

5) CWLG Committee Update

Alisha Janes said the CWLG Committee has been revitalized and making great progress. She noted the Keynote Speakers are set for International Women's Day and the Annual Conference.

G. NEXT MEETING

The next meeting is scheduled for January 11, 2024.

H. ADJOURNMENT

Travis Machalek adjourned the meeting at 9:34 a.m.

