

CCCMA BOARD MEETING

August 14, 2025

9:00 - 10:00 am

Minutes

A. CALL TO ORDER & INTRODUCTIONS

Nathan Johnson, CCCMA President, called the meeting to order at 9:04 a.m.

Attendees: Elyse Ackerman-Casselberry, Jane Brautigam, Arielle Cronin, Jennifer Hoffman, Nathan Johnson, Travis Machalek, Allison Scheck, Kara Silbernagel, John Trylch, Rupa Venkatesh

Guest: David Harris, Town Manager, Pagosa Springs

Staff: Mary Ann Attridge

B. MEMBERSHIP COMMENT & INVITED GUESTS

C. CONNECTION BEFORE CONTENT

The Board was invited to share their favorite end of summer activity.

D. CONSENT AGENDA

- 1) Approve Meeting Minutes from July 10, 2025
- 2) Accept the July 2025 Financial Statements: Balance, Checks, YTD

Allison Scheck moved to approve the Consent Agenda. Travis Machalek seconded the motion. The motion passed unanimously.

E. DISCUSSION/ACTION ITEMS

- 1) Acknowledgement of Karen Daly, ICMA Distinguished Service Award

Mary Ann Attridge shared that she had been advised that Karen Daly will receive the ICMA Distinguished Service Award at the ICMA Conference in Tampa. Mary Ann suggested CCCMA connect with Karen and invite her to the 2026 CCCMA Conference to further acknowledge her service to Colorado.

- 2) Rural Community Connect Update

Jennifer Hoffman updated the Board on the recent Rural Community Connect meetings. She shared that the group is in the brainstorming phase including ideas to store and share documents, data access and how to navigate A/I, DOLA opportunities, capital and other resource sharing across Colorado and CCCMA Conference opportunities.

F. STRATEGIC PRIORITY CHECK IN

1) Mission/Vision/Values

John Trylch reviewed the proposed draft Vision Statement and requested further feedback from the other CCCMA Committees prior to sending to the CCCMA membership for review and comment.

2) Business Cycle Documentation, Including Onboarding Cycle, Meeting with Committees (Setting Priorities) and Budget Adoption

Mary Ann Attridge said she would follow up with Jennifer Hoffman to provide the draft information.

3) Rebranding & Communications

Mary Ann Attridge shared that she will share the bid to update the website at the September meeting.

4) MIT Program

Travis Machalek updated the Board on the plan to send out a survey to recent MITs to determine areas for improvement and requested contact information for a few MITs.

5) Long-Term Financial Stability

Mary Ann Attridge shared that a revised approach to the membership fee schedule similar to the Arizona and Texas models had been drafted and needed a few revisions.

G. COMMITTEE REPORTS/UPDATES

1) Emerging Managers Update

Arielle Cronin shared that the Emerging Managers received great feedback on the July 17-18 Summer Camp held in Lone Tree. She added that the Emerging Managers Fall Workshop will be scheduled in mid-to-late October in Idaho Springs.

2) Senior Advisors Update

Jane Brautigam added that three Senior Advisors attended Summer Camp and remarked positively about the event. Further, they felt the Mock Interview opportunity went very well. She said there were fewer people in attendance this year but they were very engaged in the program and career path.

3) DEI Update

Rupa Venkatesh shared information on the DEI Committee's work with CSU on a potential fellowship opportunity.

4) CWLG Update

Elyse Ackerman-Casselberry stated the Rockin' the Mesa event had been postponed due to the weather and nearby fires. She said CWLG also planned to schedule a webinar in December.

5) COVLG Update

John Trylch said the COVLG Committee met and created a work plan with seven items to pursue.

6) ICMA ACAO Update

Allison Scheck is the ICMA ACAO Co-Chair and shared that they have been working on a draft strategic plan to further support Assistants/Deputies in their role. She said they planned to pursue better connections with state associations and create a toolkit for those who may be in an Interim City/County Manager role.

H. NEXT MEETING

The next Board of Directors meeting is scheduled on September 11, 2025.

I. ADJOURNMENT

Nathan Johnson adjourned the meeting at 9:45 a.m.