

COLORADO CITY AND COUNTY MANAGEMENT ASSOCIATION - BOARD MEETING

Friday, June 22, 2018, 8:00 – 9:30a.m.

Barela Board Room, Antlers Vail

MINUTES

CALL TO ORDER AND INTRODUCTIONS (Mark Deven)

In Attendance: Mark Deven, Clint Kinney, Trish Stiles, Kelly Houghteling, Travis Machalek, Scott Trainor, Jennifer Hoffman, Penny Culbreth-Graft, Tim Gagen, Katherine Correll, Daniel Kreeger

MEMBERSHIP COMMENT & INVITED GUESTS

- 1) No Member Comments
- 2) Katherine Correll, Downtown Colorado Inc (DCI)

Partnership for past few years, Katherine would like to encourage stronger participation. They are expanding their services. Board trainings for economic development, challenge studios through a partnership with CU Denver. CCCMA could join this program. Make a commitment to attend the conference and have a presence.

CONSENT AGENDA (Mark Deven)

- 1) Approve meeting minutes from April 24, 2017
- 2) Accept the Financial Statements through June 15, 2017

Clint made a motion to approve the consent agenda, Scott seconded - APPROVED

DISCUSSION/ACTION ITEMS

- 1) 2019 CCCMA Winter Conference Update (Clint Kinney)

There was a strong response to the call for sessions. Kirk Weisler, Verna Meyers (diversity and inclusivity) were also brought up as suggested speakers. Discussion about Friday board meeting and strategic planning after the conference included the idea of some time for member feedback prior to/during the meeting.

- 2) MOU with Smart Cities (Denise Taylor)

Trish made a motion to approve the MOU with Smart Cities and ask Shawn Lewis to serve as a liaison, Jennifer seconded – APPROVED

- 3) Council Manager Designation for Pueblo West Metro District (Mark Deven)

State associations have to approve applications for this designation. Mark spoke with Darrin, he has a strong commitment to management. The district is a full service organization. Darrin believes they will incorporate in the future. This designation makes a statement in support of

Council/Manager and staff can have more development opportunities as ICMA members.

Clint made a motion to approve the request for support of the application, Trish seconded – APPROVED

4) Regional meeting lunches (Denise Taylor)

Denise requested direction on requests for sponsoring regional meetings/lunches/happy hours. The consensus was that a policy is not necessary at this point. Make it a priority to have Board/Advisors/Staff attend these meetings.

5) Scholarship Policy Update (Travis Machalek and Kelly Houghteling)

The Outside Scholarship was intended for CCCMA members to attend various conferences. The committee would like to clarify that the intent is not to fund personal leadership programs. They will continue to finalize the document and bring to next meeting.

OTHER REPORTS

1) CWLG Update (Kelly Houghteling)

Kelly reported that CWLG is continuing conference calls, co hosting a happy hour with EMs – hoping to have these happen more regionally and that the League of Women Government is starting a template to support new chapters.

2) Emerging Manager's Update (Travis Machalek)

Travis reported the EMs are continuing with exchange program pilot, encouraging local events, and are researching having CCCMA members and Advisors on the ICMA coaching website. Travis has also been connecting with Jennifer about Broomfield's internal leadership development program.

3) County Manager's Update (Jennifer Hoffman)

Jennifer reported that ACCA continues to discuss cross pollination with CCI and CCCMA. She also reported that Boulder, Pitkin, Eagle have left CCI and formed their own lobbying group.

4) Senior Advisors (Penny Culbreth-Graft and Tim Gagen)

Penny reported that the new advisors are fully integrated. Tim gave an update on the trends they are seeing – still a lot of dismissals, some definitely due to inexperience. He continues to work with the New Manager training committee to craft a helpful course. Several Advisors have also been speaking with Mayors and Councilmembers.)

5) ICMA Updates (Heather Geyer)

On behalf of Heather, Denise reminded the Board about the Regional meeting RFPs and that it is official that Jane is President Elect.

6) Other Business

Daniel Kreeger with Compact for Colorado Communities spoke for a few minutes, he reported that a NOAA has grants for a local government "science fair" type projects. DOLA has also offered some monies for shared resources around climate change and sustainability. The

Association of Climate Change Officers is developing a relationship with ICMA and they are discussing the idea of a designation.

Next meeting - - conference call November 15, 8:15-9:45am

Action taken between board meetings:

9/17/18 Conference Call

In Attendance: Wes, Trish, Ron, Mark, Scott Train, Kelly

Mark made a motion to invite Resource X to make a presentation on their proposal at the 2019 and encouraged to bring on agencies that are interested at a discount, Kelly seconded – APPROVED