

**COLORADO CITY AND COUNTY MANAGEMENT ASSOCIATION - BOARD MEETING**  
**Cedar Banks Dining Room, Hotel Colorado**  
**Saturday, February 9, 2018, 8:30 - 10:30a.m.**  
(rescheduled to Friday, February 8, 7:00 - 9:00pm)

**AGENDA**

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**CALL TO ORDER AND INTRODUCTIONS (Mark Deven)**

**MEMBERSHIP COMMENT & INVITED GUESTS**

**CONSENT AGENDA (Mark Deven)**

- 1) Approve meeting minutes from November 15, 2018\* page 2-3
- 2) Accept the Financial Statements as presented through December 31, 2018\* page 4-7
- 3) Appoint Kirsten Silveira, Process Improvement Specialist, City of Fort Collins, as Emerging Representative for a 2 year term.

Heather made a motion to approve the Consent Agenda, Jennifer seconded - APPROVED

**DISCUSSION/ACTION ITEMS**

- 1) Announcement of 2019 Board and election of Vice President/Secretary  
Jennifer Hoffman was nominated to serve as Vice President/Secretary

Ron made a motion to appoint Jennifer as VP/Secretary, Trish seconded - APPROVED

- 2) Awards Committee

Have some formality, write down a policy. Trish will connect with Seth Hoffman. Recruitment/marketing should be expanded and diversity on the committee. Present them before the first reception.

**OTHER REPORTS**

- 1) Mountain Plains Regional Nominating Committee (Ron LeBlanc)

Ron made the change to have the President-Elect attend the ICMA regional meeting and serve on the nominating committee. There was consensus.

- 2) Scholarship Committee Report (written report submitted)\* page 8-9

The committee requested that students receive free registration (without going through the scholarship process).

Trish made a motion to offer free conference registration to currently enrolled full time MPA students, Heather seconded – APPROVED

3) County Manager's Update (Jennifer Hoffman)

Jennifer sees opportunities for specific and intentional engagement. Everyone's management challenges are the same. Senior Advisors should attend CCI/ACCA, this year will be Penny.

CCCMA will pick up Advisor expenses for non member County managers, if necessary.

CCCMA should be driving force, offering programs, when possible, for the CCI program agenda. Encourage CML to welcome counties too. Can we cooperate with ACCA? CCA at split is another moving piece in county relations.

Can we find common ground? Maybe. Greg Schulte, Don Davis, Jennifer Hoffman, and Linda Hoffman, Mark Deven could have a conversation. Greg will take the lead to organize.

4) CWLG Update (Kelly Houghteling, <https://coloradoccmma.org/wp-content/uploads/2018-CWLG-ANNUAL-REPORT.pdf>)

Kelly reported on partnering with Emerging Managers, engaging on calls and asking individuals to take the lead on a few events. First conference offered by CWLG, April 29. She has a strong planning committee. Kelly has been invited to serve on the WLG.

5) Emerging Manager's Update

Kirsten reported that she has reviewed the 2018 work plan and was talking with people at the conference. Mentoring through more organic relationships feels like the most requested service.

6) Senior Advisors

Craig Kocian has submitted his resignation. Mark will activate the Advisor Appointment Committee.

7) Pueblo West Metro District Recognition Update\* page10-11

Clarification from ICMA indicated that only Managers in Council Manager forms of government could apply for recognition in that category. The District Manager position of Pueblo West Metro District is eligible for General Management recognition, Pueblo West has requested this recognition.

8) Other Business - none

### STRATEGIC PLANNING: FUTURE OF CCCMA

See Talk Back notes and Feedback station photos

#### Action Items

Greg will move forward with Counties

Senior Advisor (appointment committee)

Feedback from conference – we have done \_\_\_\_\_ to respond

Google Agendas

Schedule recurring monthly meetings

Adjourn 9:56pm