

CCCMA BOARD MEETING

December 11, 2025

9:00 - 10:00 am

Minutes

A. CALL TO ORDER & INTRODUCTIONS

Nathan Johnson, CCCMA President, called the meeting to order at 9:02 a.m.

Attendees: Mike Bennett, Jane Brautigam, Arielle Cronin, Nathan Johnson, Jennifer Hoffman, Travis Machalek, Allison Scheck, Kara Silbernagel, John Trylch, Rupa Venkatesh

Guest: Sam Houghteling, Program Director, Colorado State University Straayer Center for Public Service Leadership

Guest: Jimmy Hollar, City of Lone Tree, Emerging Manager

Guest: Gillian Laycock, Town of Akron, 2026 President-Elect

Guest: Ann Morgenthaler, Town of Montrose, 2026 CWLG Representative

Staff: Mary Ann Attridge

B. MEMBERSHIP COMMENT & INVITED GUESTS

The Board welcomed the four guests to the meeting.

C. CONNECTION BEFORE CONTENT

The Board and Guests shared their favorite holiday activity.

D. CONSENT AGENDA

1) Approve Meeting Minutes from November 13, 2025

2) Accept the November 2025 Financial Statements: Balance, Checks, YTD

Jennifer Hoffman moved to approve the Consent Agenda. Allison Scheck seconded the motion. The motion passed unanimously.

E. DISCUSSION/ACTION ITEMS

1) Approve [Strategic Priorities](#) (John Trylch)

John Trylch shared the Strategic Priorities with the Board. He reminded the Board there are three components to the strategic planning process: 1) create a vision statement, 2) determine up to three focused priorities, and 3) approve specific objectives to work on over three years. The objectives should be determined by the committees and the Board.

After a brief discussion, the Board suggested inserting the word "all" into the second priority to read: "Expand a resilient statewide network that connects all

CCCMA members to timely information and best practices from trusted peers and improves collaborative approaches to local government challenges and opportunities.”

Mike Bennett moved to approve the Strategic Priorities as amended. Allison Scheck seconded the motion. The motion passed unanimously.

- 2) Approve CSU Local Government Fellowship [Proposal](#) (Rupa Venkatesh & Sam Houghteling)

Rupa Venkatesh shared that the DEI Committee has been working on supporting pathways to the profession, emphasizing statewide geographic diversity. She said Denzel Maxwell with the DEI Committee met with Sam Houghteling, Program Director, Colorado State University Straayer Center for Public Service Leadership, and they discussed the opportunity to collaborate on local government fellowships. Sam Houghteling introduced the fellowship proposal.

Jennifer Hoffman moved to approve the CSU Local Government Fellowship proposal. John Trylch seconded the motion. The motion passed unanimously.

- 3) ICMA Conference Update on the National Academy of Public Administration’s Local Government Working Group to Review a Draft Local Government Research Agenda (Travis Machalek)

Travis Machalek shared that he and William Bell, City of Montrose, attended a meeting at the ICMA Conference on the National Academy of Public Administration’s Local Government Working Group to Review a Draft Local Government Research Agenda. He said the main emphasis of the meeting was to determine what research would be most applicable to practitioners at this time. He reviewed his [notes](#) about the meeting with the Board.

- 4) Share Gratitude to Departing Board Members Elyse Ackerman-Casselberry and Travis Machalek

The Board extended their overwhelming gratitude to Travis Machalek for his service as a Board Member and stewardship as the President-Elect, President and Past President. Elyse Ackerman-Casselberry was not present at the meeting.

F. COMMITTEE REPORTS/UPDATES

- 1) DEI Update
- 2) CWLG Update
- 3) COVLG Update
- 4) Emerging Managers Update
- 5) Senior Advisors Update

Given time limitations, it was determined there were no urgent updates to provide.

G. NEXT MEETING

The next Board of Directors meeting is scheduled on January 8, 2026.

H. ADJOURNMENT

Nathan Johnson adjourned the meeting at 10:00 a.m.