

CCCMA BOARD MEETING

October 9, 2025

9:00 - 10:00 am

Minutes

A. CALL TO ORDER & INTRODUCTIONS

Travis Machalek, CCCMA Past-President, called the meeting to order at 9:25 a.m.

Attendees: Mike Bennett, Jane Brautigam, Arielle Cronin, Travis Machalek, Allison Scheck, Kara Silbernagel, John Trylch, Rupa Venkatesh
Guest: Don Wilson, County Administrator, Prowers County
Staff: Mary Ann Attridge

B. MEMBERSHIP COMMENT & INVITED GUESTS

The Board welcomed Don Wilson, Prowers County Administrator, to the meeting.

C. CONNECTION BEFORE CONTENT

Due to time considerations, the Board agreed to move to the next item on the agenda.

D. CONSENT AGENDA

- 1) Approve Meeting Minutes from September 11, 2025
- 2) Accept the September 2025 Financial Statements: Balance, Checks, YTD

Allison Scheck moved to approve the Consent Agenda. Mike Bennett seconded the motion. The motion passed unanimously.

E. DISCUSSION/ACTION ITEMS

- 1) Notify Nominating Committee Slate of Candidates for November Election
Mary Ann Attridge shared the Slate of Candidates recommended by the Nominating Committee for the 2026 Board of Directors.
- 2) Adopt 2026 Budget, Fund Financial & Proposed Fees
Mary Ann Attridge provided information on the Proposed Fees, Fund Financial and 2026 Budget.

Allison Scheck moved to approve the Proposed Fees. Mike Bennett seconded the motion. The motion passed unanimously.

Mike Bennett moved to approve the Fund Financial. Allison Scheck seconded the motion. The motion passed unanimously.

Kara Silbernagel moved to approve the 2026 Budget. Arielle Cronin seconded the motion. The motion passed unanimously.

F. STRATEGIC PRIORITY CHECK IN

1) Mission/Vision/Values

A. Feedback To-Date from Membership on Draft Vision Statement

John Trylch provided an overview of the committee and membership feedback on the draft vision statement to-date. A summary of the comments including John Trylch's response is noted [here](#). The opportunity for comment closes on October 17 and the Board is scheduled to adopt the Vision Statement on November 13.

B. Strategic Priorities Next Steps

John Trylch informed the Board that the next step will be to determine the Strategic Priorities for the next three years. He suggested the Board review the vision statement, especially the guiding principles, and send him at least one strategic priority before the Board discussion scheduled for November 13.

2) Business Cycle Documentation, Including Onboarding Cycle, Meeting with Committees (Setting Priorities) and Budget Adoption

Mary Ann Attridge shared that the Business Cycle has been drafted and sent to a community willing to prepare a graphic on CCCMA's behalf.

3) Rebranding & Communications

Mary Ann Attridge said the website project is moving forward.

4) MIT Program

Travis Machalek shared that a survey was directly sent to 13 MITs and another was sent to the entire membership via the newsletter to determine areas for improvement.

5) Long-Term Financial Stability

Mary Ann Attridge commented that the approval of the 2026 Fee Schedule, Fund Financial and Budget has placed CCCMA on a positive course. She also provided an update on the New Member Project and shared that letters will be sent to potential new members in December as part of the renewal process.

G. COMMITTEE REPORTS/UPDATES

Due to time considerations, this agenda item was not addressed.

H. NEXT MEETING

The next Board of Directors meeting is scheduled on November 13, 2025.

I. ADJOURNMENT

Travis Machalek adjourned the meeting at 10:00 a.m.